

Jill Christiansen

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Spokane, WA 99208

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Professional Summary

Experienced and successful Human Resources administrator with excellent interpersonal skills, problem solving ability and an exceptional talent for finding win-win solutions to the most difficult issues in the workplace.

Experience

Director of Human Resources

05/2014 — Current

Deer Park School District

Deer Park, WA

Manage HR process for school district employing 450 staff members. Responsibilities include: Labor relations, policy development, compensation, issue resolution, benefits negotiations and implementation, recruitment, performance management.

Consultant and Partner

04/2004 — 05/2014

Red and Associates, LLC

Spokane, WA

- Provide Human Resources consulting and outsourcing to companies in a variety of industries.
- Develop policy, compensation plans, evaluation/discipline approaches, recruitment and selection methods, and provide immediate and long-term problem resolution services.
- Serve as partner-contact for virtual HR department for several businesses.

Human Services Director

10/2009 — 06/2011

Mead School District

Spokane, WA

- Served as Human Services Director for large school district with primary responsibility for labor relations for eight bargaining units.
- Chief spokesman in bargaining for classified staff and developed broad based solutions in tight economic situation.
- Supervised HR and payroll staff.

Assistant Administrator

06/1992 — 03/2002

Rockwood Clinic

Spokane, Washington

- Full responsibility for HR function in large multi-specialty clinic with 900 employees.
- Set strategic direction; developed, communicated and implemented policy and procedure, and resolved issues in proactive and supportive manner.
- Had line responsibility for family practice clinics, communications, central service, and housekeeping departments.

Director of Classified Personnel

06/1989 — 08/1992

Spokane School District

Spokane, WA

- Full responsibility for the Human Resources function for 1500 classified employees across 13 bargaining units.
- Chief spokesman for classified labor relations and served on the bargaining team for certificated negotiations.

Education

BBA: Gonzaga University - Human Resources/Management

Spokane, WA

Summa Cum Laude

Cornell University

Ithaca, NY

Industrial and Labor Relations

Community Involvement

Currently and formally serve on many governing boards to include Spokane Youth Sports Association (SYSA), Catholic Charities, YWCA, Excelsior Youth Center, St. Thomas More Parish Council, Washington Youth Soccer Board of Directors

Activities

- Enjoy golf, jogging, skiing, gardening and family activities.

Board Statement - Jill Christiansen

Over the past three years I have enjoyed the opportunity to serve on the Washington Youth Soccer Board. Our shared emphasis on growing recreational soccer and increasing overall participation and retention continues to be what fuels my interest in contributing to WYS. I hope my extensive experience in Human Resources has been helpful to the organization and appreciate your consideration for a subsequent term.