

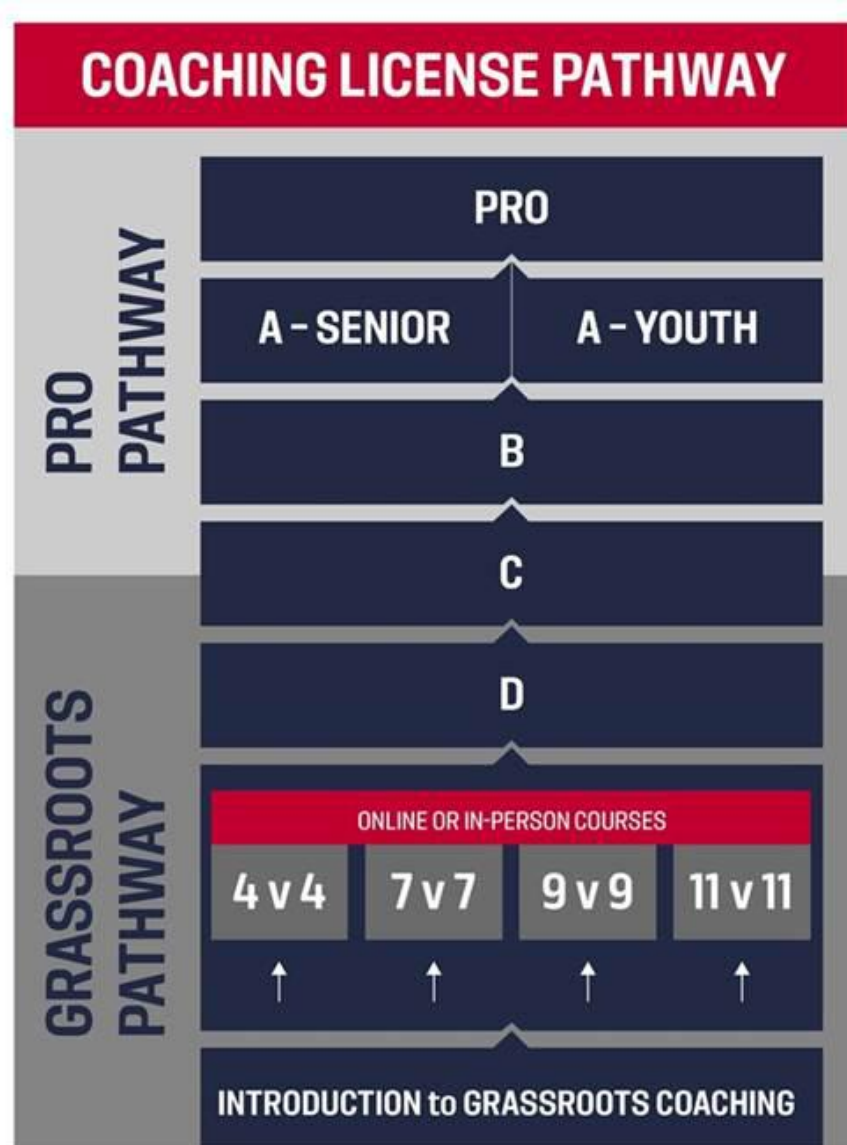


Washington Youth Soccer

Hosting a Coaching Course Application Form

In 2016 US Soccer finalized the move for all US Soccer Coaching Education curriculum for the National E and National D Coaching licenses to the Digital Coaching Center (now Learning Center LC), and then followed quickly in 2018 with the biggest change and Introduced the New Grassroots Coaching Education Modules, the education companion to the PDI. With this change also came the elimination of the Online F License, the National E license and an update to the curriculum of the D course so there is a smooth transition from the Grassroots courses. Now fully launched for the use by all US Soccer members.

Current US Soccer Coaching License Pathway:



Discontinued Courses

US Soccer Online F, National E Course. The US Soccer Online F and National E have not lost their value and will still be considered in the eligibility phase for the D course. All other courses may hold some value with league and clubs within Washington, but cannot be considered as eligibility for any US Soccer license course.

Current US Soccer License Pathway

*All persons wishing to register for a US Soccer course via the LC, must take the US Soccer Grassroots Introductory Module (Free-One time only).

Grassroots Courses: (IP-In Person):

IP-4v4: (2 hrs. Classroom + 2 hrs. Field Session + online activities due prior to course meeting)

IP-7v7: (2 hrs. Classroom + 2 hrs. Field Session + online activities due prior to course meeting)

IP-9v9: (2 hrs. Classroom + 2 hrs. Field Session + online activities due prior to course meeting)

IP-11v11: (2 hrs. Classroom + 2 hrs. Field Session + online activities due prior to course meeting)

D License: (36-40 hrs. over 2 weekends + online course work. Weekends 6-8 weeks apart, prerequisites required)

C License: *Managed and hosted by State Association (on approval from US Soccer)*

B License: *Managed and hosted by US Soccer*

Youth A License: *Managed and hosted by US Soccer*

Senior A License: *Managed and hosted by US Soccer*

Pro License: *Managed and hosted by US Soccer*

Online Grassroots Modules: (Online Modules do not include the interactive field session) Online modules are available on the US Soccer website.

4v4, 7v7, 9v9 and 11v11

IP-Module Format (In-Person includes the field session) 4v4 - 7v7 - 9v9 - 11v11

All courses need to be hosted in sets of 2. The first course could be 9:00am-1:00pm and the second course will be from 2:00pm-6:00pm (each course is 4 hours). All courses are in a 1-2-1 or 2-2 format: Preferred is the 1-2-1 format. Start times can be changed on request.

- 1 hr. Classroom/ 2 hrs. Field/ 1 hr. Classroom
- 2 hrs. Classroom/2 hrs. Field

All US Soccer IP-Grassroots courses can only be presented by a US Soccer Licensed Grassroots Instructor.

Hosting a Course for your Association/Club

As a member of US Soccer, Washington Youth Soccer (WYS) has been granted permission to host and administrate Grassroots courses and the National C course (by application). All Grassroots courses are set up in the US Soccer Learning Center (LC) where all registration, fee collection, course work and communications are done. Once you have decided to host a course you will contact the WYS office where a hosting procedure has been set up. You will apply for a course, get confirmation, arrange for your locations (classroom and field) and advertise your course to your coaches. If you struggle to get enough coaches to attend, we can post your course to the public where others can enroll to insure you have full attendance and avoid cancellation due to low enrollment. WYS will set up your course in the LC, provide you with a US Soccer licensed Coaching Instructor, communicate with the course organizer if needed and manage your online course. All instructor costs and expenses are covered by WYS.

The Hosting Application

The hosting application is provided at the end of this packet. This will be the only application accepted. Please make sure you read the complete application and if you have any questions, please contact the WYS office. Once you have completed the application, please submit to the email address as noted on the application. There is NO application Fee, since the course fees are collected at the time a coach registers for the course.

Hosting Requirements:

US Soccer has set the standards, requirements and expectations for the Grassroots environment and must be followed in order for the course to be comprehensive. Any group wishing to host **must provide the classroom, field, equipment and players.**

- **Classroom:** Meeting place should be set up in classroom fashion for (12) coaches.
 - Projector and Screen must be provided
 - Internet connection preferred
- **Field:** Hosting group must provide a lined soccer field with goals, (appropriate size for Course 4v4, 7v7, 9v9, 11v11) balls, cones and access to a restroom.
- **Players*:** Hosting group must provide the minimum number of players based on specific module being taught:
 - 4v4= 6-8 yr. old / 8-10 players needed
 - 7v7= 9-10 yr. old / 12-14 players needed
 - 9v9= 11-12 yr. old / 16-18 players needed
 - 11v11= 13+ yr. old / 18-22 players needed

**Players are only needed for the field portion of the course.*

Hosting Details:

- Course Size: 10-24 coaches
 - 10 coaches minimum to avoid cancellation
- All attendees must register and pay via the LC
- No Walk-in, on-site registration on event day
- Refunds policy is posted on the course information page
 - Transfers from course to course may be possible.
- Be at the location of the course 30 minutes prior to the start time to unlock the classroom/field, meet instructor and greet coaches

Communications:

- Communicate with the Instructor, before the course begins.
- Publicize your course to coaches.
- Direct coaches on how to register
- Communicate with the WYS Director of Coaching Education
- Be at the location of the course 30 minutes prior to the start time to unlock the building/field, meet instructor and greet coaches.

Course Fees:

There is no hosting fee to the league/club/group. The courses fees are now collected at the time of registration for each coach. The set fee for each coach (per course), includes the US Soccer fee. Current course fees are listed on each course information page.

For any group hosting a course, that would like to cover the full or partial cost for their coaches at the time they enroll, a course can be set up that can take a “Promo Code” to waive fees. In order to do this, please contact the WYS Dir. Of Coaching Education to get the details. This process will require “pre-payment” to the WYS office at the time of request. Pre-payment will be the cost per coach X the number of promo codes you wish to be issued.

Setting up your Course:

Where is your course posted and how do coaches register? All coaching courses are now posted and managed on the Learning Center (LC), which is the software program, owned and managed by US Soccer. After you have applied for your course and it is approved, the course will be posted on the LC. The course will include: The course name, description, date, location, fee, refund policy and assigned instructor. This is where your coaches will sign up and pay. Because only the WYS office has access to the LC, a list of attendees can be provided during the registration process to a hosting coordinator.

- **Course Status (Course status can be changed at any time)**
 - Private Courses: A group can request that their course not be “visible” on the LC so their coaches have exclusivity to register. If you choose this option, then you will have a number of days that we will keep your course “hidden” and we will issue you a link that you can send out to those you wish to invite to enroll. If your course is not filling you may be contacted to open you course to the public in order to avoid cancellation.
 - Open Courses: This means a course that is requested, would be kept open on the LC for any person to view and register.

Hosting a National D Course in your community:

Applying to Host a National D course requires planning 2-3 months in advance. If you wish to have a D course in your community, please submit the course application, a minimum of 60 working days in advance. You will be contacted by the Director of Coaching Education. Please do not advertise or book any location until a course has been approved in your area. Groups wishing to host a D Course, may want to consider offering the IP-Grassroots courses that will fulfill the requirements to enroll in the D Course for their coaches.

Minimum Hosting requirements:

- The D course is 2 Meetings, Meeting #1 (Friday evening, Saturday and Sunday all day), and 4-6 weeks later, Meeting #2 (Friday evening, Saturday and Sunday all day). (36-40 Hrs.) Schedule will be sent to course coordinator upon approval.
- Course Size: 10- 24 candidates
- Full size soccer field with goals
 - Must have restrooms
- Classroom
 - Projector/Screen
 - Must have restrooms
- Soccer Players
 - All Field Sessions will age appropriate youth soccer players for the Demo sessions. Please refer to the course schedule provided by the instructor. Several different age groups will be required for the D Course.

D Course Enrollment Requirements

A unique combination of three of the eight Grassroots Licenses now formally represent the prerequisite to progress to the U.S. Soccer D License. Specifically, candidates must have completed a minimum of three grassroots courses, in the form of two in-person courses and one online course:

- Two in-person courses (one of which must be the 11v11)
- One online course across any of the four levels (4v4, 7v7, 9v9, 11v11)

Coaching candidates who have earned the E or F License will have the following opportunities to use those certifications toward the D License prerequisites:

- U.S. Soccer E License + Introduction to Grassroots Coaching Module
- U.S. Soccer F License + Introduction to Grassroots Coaching Module + 11v11 in-person license + one other in-person license

The National D course is managed and administrated by the WYS Office and registration will be through the Learning Center (LC). All enrolled candidates will be able to communicate with the course instructor via the communications tab for their course.

Course Instructors:

- All course instructors must hold the US Soccer Grassroots Instructor License, and will be assigned by the programs department.
- The staff instructor will have access to the Learning Center (LC) for the Course that they are assigned, in order to grade course work, post feedback and communicate with the candidates.
- At the end of the course the final grading will be posted in the LC on each coach's profile, where they will be able to download and print their license.

Enrolling in a Grassroots Course

Registering for ANY Course on the US Soccer LC (Learning Center):

Any person wishing to register and attend a course on the LC, must first open a profile on the DCC. This is free and only takes a few minutes. After you have opened your profile, you may shop the calendar for courses you are interested in and are eligible to take. Courses listed will have the complete course information, and contact person listed. All coaches wishing to take a course will need to take the FREE on time Introductory to the Grassroots Coaching Education Module. This is a US Soccer requirement.

Courses that have a Prerequisite

For the D Course and above (C, B, YA, SA and Pro) you must meet the eligibility criteria for each License course. The prerequisites for each course are posted on the US Soccer website, under Coaching Education. Proof of eligibility must be posted and verified on your LC profile in order to register for one of these courses.

Posting a certificate, diploma or License on your Profile

A LC profile can accommodate a variety of coaching certifications. If you have a US Soccer license there is a specific location that provides a drop-down menu for you to post each license. (There is a location for a license number, but it is not required for verification, you can skip this part). After you post your US Soccer license, it will need to be verified before the system will permit you to register for a course that requires that specific license.

Verification of a License in the LC

After a coach posts a license on their profile, they will need to contact the State Association (or US Soccer for the A, B, C) where they took the course so it can be verified.

Course waivers

Course waivers are approved by only US Soccer. Please contact the WYS office for waiver information.

Quick Reference points for attendees

- Any eligible coach wishing to register for a Course will need to log on to the Learning Center, choose a Course on the list they wish to register for and select that event.
- All coaches should register timely as all courses will now have an “Open for Registration Date” and a “Closed for Registration Date”. Coaches cannot be added as a “walk-in” after the closed date.
- All coaches registering will be charged the course fee plus the US Soccer surcharge of \$25.00. Once the coach is registered they will receive a confirmation of course enrollment.
- Any written course work will be done through the LC.
- Homework Due dates are listed for each course
- Once enrolled, all course communication is done via the “Communication tab” for each course in the LC.
- Once the coach has completed all course work, and are awarded their license, they can download and print their license from their profile page.
- The refund/Transfer policy: Please see Course description
 - Refund, if eligible will be issued by State Association, not US Soccer.

WYS COACHING COURSE HOSTING APPLICATION

PLEASE PRINT or TYPE

(One application, per course)

Office Use

Date Rec: _____

Course Number

ASSOCIATION/CLUB NAME: _____ APPLICATION DATE: _____

US SOCCER GRASSROOTS COACHING IN-PERSON Courses: (Min. 10 coaches in each course)

- | | | | | | |
|--------------------------|--------------------------------------|-----------------------|-----------|-----------------------|-----------|
| <input type="checkbox"/> | <u>US SOCCER 4 V 4</u> | <input type="radio"/> | 9:00-1:00 | <input type="radio"/> | 2:00-6:00 |
| <input type="checkbox"/> | <u>US SOCCER 7 V 7</u> | <input type="radio"/> | 9:00-1:00 | <input type="radio"/> | 2:00-6:00 |
| <input type="checkbox"/> | <u>US SOCCER 9 V 9</u> | <input type="radio"/> | 9:00-1:00 | <input type="radio"/> | 2:00-6:00 |
| <input type="checkbox"/> | <u>US SOCCER 11 V 11</u> | <input type="radio"/> | 9:00-1:00 | <input type="radio"/> | 2:00-6:00 |
| <input type="checkbox"/> | <u>US SOCCER "D" COACHING COURSE</u> | | | | |

Coach registration for all the Courses above will be through the LC.

DATE: (1ST CHOICE) _____ DATE: (Alternate) _____

(Must have Alternate date)

COURSE LOCATION ADDRESS: (This information is **REQUIRED**)

Classroom: _____ Field: _____

Course:

- ✓ APPLICATION **MUST** BE RECEIVED AT THE WYS OFFICE AT LEAST **30 WORKING DAYS** PRIOR TO THE COURSE DATE.
- ✓ THERE **MUST** BE A REPRESENTATIVE FROM THE HOST ORGANIZATION IN ATTENDANCE AT ALL TIMES.

D COURSE DATES SELECTION: (2 Meetings required)

DATES: _____ DATES: _____ 2nd weekend must be a min of 4-6 weeks after weekend #1.

COURSE LOCATION ADDRESS: (This information is **REQUIRED**)

Classroom: _____ Field: _____

D Course:

- ✓ APPLICATION **MUST** BE RECEIVED AT THE WYS OFFICE AT LEAST **60 WORKING DAYS** PRIOR TO THE 1ST MEETING.
- ✓ THERE **MUST** BE A REPRESENTATIVE FROM THE HOST ORGANIZATION IN ATTENDANCE AT ALL TIMES.

COURSE CONTACT: _____ EMAIL: _____

COURSE CONTACT SIGNATURE: _____ PHONE # _____ DATE: _____

Send Application to: paulb@washingtonyouthsoccer.org